

OFFICE OR STAFF		REQUEST DATE		APPROVAL DATE		CONTROL NO.		Page of Pages				
TRAINING		Approved For Release 2002/05/01 : CIA-RDP78-03568A000600030005-7		APPROVED		CIA-RDP78-03568A000600030005-7						
DELETIONS			Security Information			ADDITIONS			NET CHANGE		ORGANIZATION CODE	
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	(Machine Records)					
<u>OFFICE OF TRAINING (GENERAL)</u> <u>INTELLIGENCE TRAINING DIVISION</u> <u>UTGA BRANCH (Delete this Title)</u> Trng Instr-Intel Clerk Stenographer	GS-1710 12 GS- 312 4	40 43	<u>OFFICE OF TRAINING (GENERAL)</u> <u>INTELLIGENCE TRAINING DIVISION</u> <u>INTELLIGENCE SCHOOL</u> Trng Instr-Intel (Please on T/O after U Clerk Stenographer (Please on T/O after U	GS-1710 12 75.02 GS- 312 4 78)	1022 1023							
Action requested by the Director of Training, 29 October 1953. No change in T/O Strength.												
NEW OFFICE TOTALS			25X1A			APPROVAL						
T/O Strength <input type="checkbox"/> 25X9			The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received.			Chief, Class. & Wage Div. TITLE						

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division

DATE: 29 October 1953

FROM : Director of Training

SUBJECT: Realignment of Positions - Intelligence Training Division

1. Recent experience has shown that the need for the UTGA Branch as a separate entity in the Intelligence Training Division has diminished. Although there is a need for an individual to handle certain provisionally cleared professional employees the need is not great enough to warrant the retention of a separate branch for this purpose. Therefore, it is requested that the two positions of the UTGA Branch be integrated into the Intelligence School.

2. The incumbent in position #40 has been operating as an instructor in the Intelligence School and since this is his primary function both this position and the supporting secretarial position should be relocated and included in the T/O of the Intelligence School of the Intelligence Training Division.

MATTHEW BAIRD

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OTR/VJH:epc